



**AUDIT REPORT
ON
THE ACCOUNTS OF
TEHSIL MUNICIPAL ADMINISTRATION
SHANGLA**

AUDIT YEAR 2013-14

AUDITOR GENERAL OF PAKISTAN

TABLE OF CONTENTS

ABREVIATIONS AND ACRONYMS	i
PREFACE	ii
EXECUTIVE SUMMARY	iii
SUMMARY TABLES AND CHARTS	viii
I <i>Audit Work Statistics</i>	viii
II <i>Audit observations Classified by Categories</i>	viii
III: <i>Outcome Statistics</i>	ix
IV: <i>Table of Irregularities pointed out</i>	x
V: <i>Cost- Benefit</i>	x
CHAPTER-1	1
1.1 Tehsil Municipal Administration Alpuri District Shangla	1
1.1.1 <i>Introduction</i>	1
1.1.2 <i>Comments on Budget and Accounts (variance analysis)</i>	1
1.2 AUDIT PARAS	3
1.2.1 Misappropriation	3
1.2.2 Non production of record	4
1.2.3. Irregulariy & Non Compliance	6
1.2.4 Internal control weaknesses	18
Annex-1 Detail of MFDAC Paras	23
Annex-2 Audit Impact Summary	25
Annex-3 Budget and Expenditure Summary for Financial Year 2012-13.....	266
Annex-4 Statement showing detail of non-production of record.....	27

Annex-5	Detail of income tax	288
Annex-6	Detail of operating expenses out of grant of pay, pension and utility bills .	299
Annex-7	Detail of POL drawn in excess of the permissible limit	30
Annex-8	Detail of loss due to allowing CSR 2012 instead of CSR 2009.....	41
Annex-9	Detail of professional tax of developmental works and local fund receipts contracts	50
Annex-10	Detail of stamp duty	51
Annex-11	Detail of advance payment against fake measurement	52
Annex-12	Detail of payments made on original schemes instead of changed schemes	53
Annex-13	Detail of RTA tax not collected by the TMA	54

ABBREVIATIONS AND ACRONYMS

AA	Administrative Approval
AP	Advance Para
ADP	Annual Developmental Plan
CMD	Chief Minister Directives
CSR	Composite Schedule of Rates
DAC	Departmental Accounts Committee
DG	Director General
DDO	Drawing and Disbursing Officer
DADP	District Annual Developmental Plan
DAO	District Accounts Officer
DDC	District Development Committee
DCO	District Coordination Officer
FMD	Finance Minister Directives
GFR	General Financial Rules
HDPE	High Density Poly Ethylene
LCB	Local Council Board
LGO	Local Government Ordinance
MC	Municipal Committee
MB	Measurement Book
MFDAC	Memorandum for Departmental Accounts Committee
PAC	Public Accounts Committee
PAO	Principal Accounting Officer
PC-I	Planning Commission One
PLA	Personal Ledger Account
PUGF	Provincial Unified Group of Functionaries
PHE	Public Health Engineering
POL	Petrol Oil Lubricant
RDA	Regional Directorate of Audit
RTA	Regional Transport Authority
SDA	Special Drawings Account

TMA	Town Municipal Administration
TMO	Tehsil Municipal Officer
TKPP	Tameeri Khyber Pakhtunkhwa Programme
TSP	Tameeri Sarhad Programme
TDC	Tehsil Development Committee
UAs	Union Administrations
UCs	Union Councils
ZAC	Zilla Accounts Committee

PREFACE

Articles 169 and 170 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Sections-8 and 12 of the Auditor-General's (Functions, Powers and Terms and Conditions of Service) Ordinance, 2001 and Section-115 of the Khyber Pakhtunkhwa Local Government Ordinance, 2001(as amended) and Section 168 of Local Government Act 2012 require the Auditor-General of Pakistan to conduct audit of the receipts and expenditure of Local Fund and Public Account of Tehsil/Town Municipal Administrations.

The report is based on audit of the accounts of Tehsil Municipal Administration Alpuri, District Shangla for the Financial Year 2012-13. The Directorate General of Audit, District Governments, Khyber Pakhtunkhwa, Peshawar conducted audit on test check basis during 2013-14 with a view to reporting significant findings to the relevant stakeholders.

Audit findings indicate the need for adherence to the regularity framework besides instituting and strengthening internal control to avoid recurrence of similar violations and irregularities.

The observations included in this Report have been finalized in the light of written replies of the Departments. DAC meetings could not be convened despite repeated requests.

The Audit Report is submitted to the Governor of Khyber Pakhtunkhwa in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Section 115 of Khyber Pakhtunkhwa Local Government Ordinance, 2001 (as amended) to be laid before appropriate legislative forum.

Islamabad
Dated:

(Muhammad Akhtar Buland Rana)
Auditor General of Pakistan

EXECUTIVE SUMMARY

The Directorate General of Audit, District Governments, Khyber Pakhtunkhwa, Peshawar, is responsible to conduct the audit of all District Governments in Khyber Pakhtunkhwa, Tehsil/Town Municipal Administrations (TMAs) and Union Administrations (UAs). Its Regional Directorate of Audit Swat has audit jurisdiction of District Governments, TMAs and UAs of six Districts i.e. Swat, Shangla, Dir Lower, Dir Upper and Chitral.

The Regional Directorate has a human resource of 10 officers and staff, constituting 3030 man days and a budget of about Rs 12.680 million was allocated during 2013-14. It has the mandate to conduct financial attest audit, audit of sanctions, audit of compliance with authority and audit of receipts as well as the performance audit of entities, projects and programs. Accordingly Regional Director Audit Swat carried out audit of the accounts of TMA Alpuri for the Financial Year 2012-13 and the findings included in the Audit Report.

Tehsil Municipal Administration Alpuri conducts its operations under Khyber Pakhtunkhwa Local Government Ordinance, 2001 (as amended) and Local Government Act 2012. It comprises one Principal Accounting Officer (PAO) covering three groups of offices i.e. Tehsil Office Finance, Tehsil Office Infrastructure and Services and Tehsil Office Regulation. Financial provisions of the Ordinance describe the Government as Tehsil Local Fund and Public Account for which Annual Budget Statement is authorized by the Tehsil Nazim / Tehsil Council / Administrator in the form of budgetary grants.

Tehsil Municipal Administration Mingora Swat comprises Tehsil Nazim, Naib Tehsil Nazim and Tehsil Municipal Officer.

a. Scope of audit

Out of total expenditure of TMA, Alpuri Shangla for the Financial Year 2012-13, the auditable expenditure under the jurisdiction of RDA was Rs 36.944 million. Out of this, RDA Swat audited an expenditure of Rs 29.555 million which, in terms of percentage, was 80% of auditable expenditure.

The receipts of Tehsil Municipal Administration Alpuri Shangla for the Financial Year 2012-13, were Rs 39.932 million. Out of this, RDA Swat audited receipts of Rs 31.945 million which, in terms of percentage, was 80% of auditable receipts.

b. Recoveries at the instance of audit

Recovery of Rs 14.53 million was pointed out during the audit. However, no recovery was effected till finalization of this report.

c. Audit Methodology

Audit was conducted after understanding the business processes of TMAs with respect to its functions, control structure, prioritization of risk areas by determining their significance and identification of key control. This helped auditors in understanding the systems, procedures, environment, and the audited entity before starting field audit activity. Audit used desk audit techniques for analysis of compiled data and review of permanent files/record. Desk Audit greatly facilitated identification of high-risk areas for substantive testing in the field.

d. Audit Impact

On pointation of audit, the management of the Tehsil Municipal Administration Alpuri agreed to conduct physical verification of the Government assets. The management also agreed to deposit various Government dues into Government Treasury. Audit stressed upon reconciliation of receipts and expenditure with the respective accounts office to which the department agreed.

e. Comments on Internal Control and Internal Audit department

The purpose of internal control system is to ensure effective operation of an organization. It consists of measures employed by the management to achieve

objectives, safeguard assets, ensure accuracy, timeliness and reliability of financial and accounting information for decision making.

One of the basic component of Internal Control System, as envisaged under Para 13 of GFR Volume-I, is Internal Audit which was not prevalent in TMA Alpuri. Neither rules for internal audit have been framed nor internal audit report as required was provided to audit.

f. Key Audit Findings

- i. Misappropriation of funds of Rs 0.251 million was noted in one case.¹
- ii. Non production of record of Rs 27.604 million was noted in one case.²
- iii. Irregularity & Non Compliance of Rs 56.630 million were noted in nine cases.³
- iv. Weak Internal Control of Rs 4.460 million was noted in five cases⁴.

Audit paras for the audit year 2013-14 involving procedural violations including internal control weaknesses and irregularities not considered worth reporting to the PAC were included in Annex-1 (MFDAC).

¹ Para: 1.2.1

² Para: 1.2.2.1

³ Para: 1.2.3.1,1.2.3.2,1.2.3.3,1.2.3.4, 1.2.3.5,1.2.3.6,1.2.3.7,1.2.3.8,1.2.3.9

⁴ Para: 1.2.4.1,1.2.4.2,1.2.4.3,1.2.4.4,1.2.4.5

g. Recommendations

- i. Disciplinary action needs to be taken for non production of record as well as violation of the rules and regulations in spending the public money.
- ii. Concerted efforts need to be made to recover long outstanding dues.
- iii. All sectors of TMA/District Council need to strengthen internal controls i.e. financial, managerial, operational, administrative and accounting controls etc to ensure that reported lapses are preempted and fair value for money is obtained from public spending.
- iv. Deduction of taxes on supplies and contracts need to be ensured.
- v. Inquiries need to be held to fix responsibility for losses, irregular payments and wasteful expenditure.

SUMMARY TABLES AND CHARTS

Table 1: Audit Work Statistics

(Rs in million)

S. No	Description	No.	Budget
1	Total Entities (PAO) in Audit Jurisdiction	01	76.876
2	Total formations in audit jurisdiction	01	76.876
3	Total Entities (PAO) Audited	01	61.500
4	Total formations Audited	01	61.500
5	Audit and Inspection Reports	01	61.500
6	Special Audit Reports	-	-
7	Performance Audit Reports	-	-
8	Other Reports	-	-

Table 2: Audit observations classified by Categories

(Rs in million)

S. No	Description	Amount placed under audit observation
1	Asset management	-
2	Financial management	8.546
3	Internal controls	-
4	Violation of rules	49.523
5	Others	30.876
Total		88.945

Table 3: Outcome Statistics**(Rs in million)**

S. No	Description	Expenditure on Acquiring Physical Assets Procurement	Civil Works	Receipts	Others	Total for the year 2012-13	Total for the year 2011-12
1	Outlays Audited	--	12.63 4	31.945	16.92 1	61.500	90.930
2	Amount Placed under Audit Observation /Irregularities of Audit	--	32.85 1	0.767	55.32 7	88.945	8.600
3	Recoveries Pointed Out at the instance of Audit	--	13.76 3	0.767	--	14.530	0.920
4	Recoveries Accepted /Established at the instance of Audit	--	13.76 3	0.767	--	14.530	0.500
5	Recoveries Realized at the instance of Audit	--	--	--	--	--	--

Table 4: Table of Irregularities pointed out**(Rs in million)**

S. No	Description	Amount Placed under Audit Observation
1	Violation of Rules and regulations, principle of propriety and probity in public operation	39.288
2	Reported cases of fraud, embezzlement, thefts and misuse of public funds.	0.251
3	Accounting Errors (accounting policy departure from NAM misclassification, over or understatement of account balances) that are significant but are not material enough to result in the qualification of audit opinions on the financial statements.	--
4	Quantification of weaknesses of internal control systems.	--
5	Recoveries and overpayment, representing cases of establishment overpayment or misappropriations of public monies	14.530
6	Non-production of record	27.604
7	Others, including cases of accidents, negligence etc.	7.272
Total		88.945

Table 5: Cost-Benefit**(Rs in million)**

Sr. No	Description	Amount (Rs in million)
1	Outlays Audited	61.500
2	Expenditure on Audit	0.177
3	Recoveries realized at the instance of Audit	00
	Cost-Benefit Ratio	1 : 0

CHAPTER-1

1.1 Tehsil Municipal Administration Alpuri District Shangla

1.1.1 Introduction

Alpuri is the Tehsil of District Shangla. Tehsil Municipal Administration Alpuri consists of Tehsil Nazim, Tehsil Naib Nazim and Tehsil Municipal Officer/Administrator. TMA Alpuri comprises of two Drawing and Disbursing Officers i.e. Tehsil Municipal Administrator and Tehsil Officer Finance. According to 1998 population census the population of Tehsil Alpuri is 0.300 million.

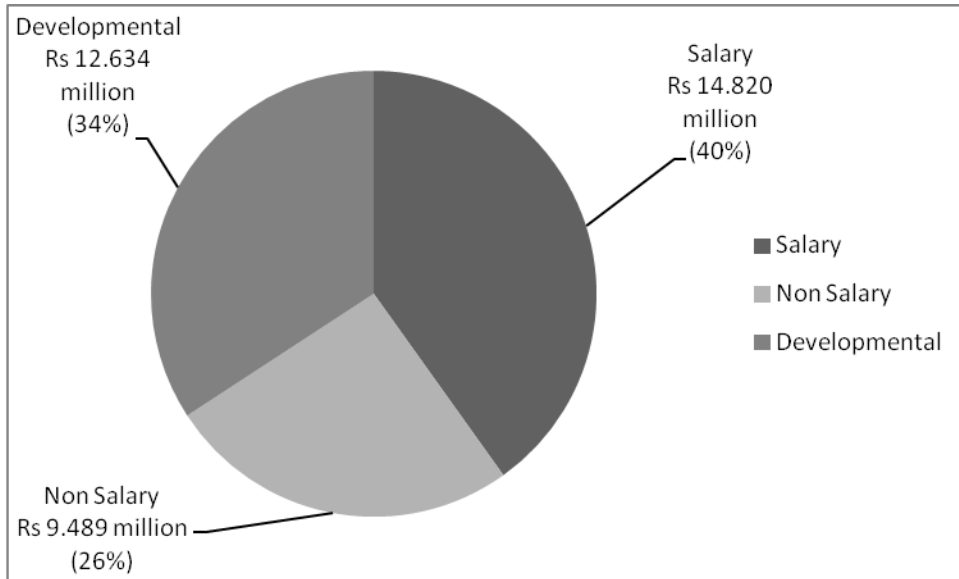
1.1.2 Comments on Budget and Accounts (variance analysis)

(Rs in million)

2012-13	Budget	Expenditure	Excess / Savings
Salary	14.820	14.820	0
Non Salary	9.489	9.489	0
Developmental	12.634	12.634	0
Total	36.943	36.943	0

A budget of Rs 36.943 million was allocated, against which an expenditure of 36.943 million was incurred by the TMA Alpuri with nil saving during 2012-13.

Expenditure 2012-13



Detail is given at Annex-3

1.1.3 Brief comments on the status of compliance with ZAC / PAC Directives

The audit reports on the Accounts of Tehsil Municipal Administration Alpuri, Swat have not yet been discussed in PAC/ZAC.

1.2 AUDIT PARAS

1.2.1 Misappropriation

1.2.1.1 Misappropriation on account of transfer of pension contribution- Rs 0.251million

According to Para 23 of GFR Vol.-I, every Government officer is personally responsible for any loss sustained by Government through fraud or negligence either on his part or on the part of his subordinate staff.

TMO Alpuri withdrew SDA Cheque of Rs 251,434 vide Cheque No. A168694 dated 26.12.2012 on account of pension contribution of non PUGF staff of the TMA and shown transferred to Pension Account No. 1039-7 but the amount was not reflected in the Pension Account as evident from the bank statement of the said pension account. Hence, chances of misappropriation could not be ruled out.

Audit observed that misappropriation was lack of effective financial control, which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery and depositing the amount in the pension account besides fixing responsibility on the person(s) at fault under intimation to audit.

AP # 61 (2012-13)

1.2.2 Non production of record

1.2.2.1 Non production of auditable record - Rs 27.604 million

According to Section 14 (3) of the Auditor-General's (Functions, Powers and Terms and Conditions of Service) Ordinance, 2001, any person or authority hindering the auditorial functions of the Auditor-General of Pakistan regarding inspection of accounts shall be subject to disciplinary action under relevant Efficiency and Discipline Rules, applicable to such person.

TMO Alpuri received Rs 60.000 million for a work "Up-gradation of Titwalan Road" and paid Rs 26,200,000 to the contractor during Financial Year 2012-13 but relevant record i.e. tender documents, PC-I, Administrative Approval, Technical Sanction, Contractor bills etc were not produced to audit despite repeated requests. Similarly, Rs 125,000 were spent on 11.10.2012 (as per expenditure statement) on account of maintenance and repair under the head A013370 and contracts of local fund receipts of Rs 1,279,000 were also awarded to various contractors but relevant files were not produced to audit for verification. Hence expenditure and receipts of Rs 27.604 million remained unverified. (Detail at Annexure-4)

Audit observed that non production was violation of rules, which resulted in unverified transactions.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends inquiry into the matter for fixation of responsibility on the persons at fault for non production of relevant record besides production of relevant record for audit scrutiny.

AP # 55 (2012-13)

1.2.3. Irregularity & Non Compliance

1.2.3.1 Irregular cash payments in violation of rules –Rs 21.874 million

According to Rule 12 (1) of Chapter- IV of the Khyber Pakhtunkhwa Local Councils Accounts Rules 1980, where the Local Fund is kept in a treasury or bank no payment exceeding Rs 500 shall be made except by means of a Cheque.

TMO Alpuri incurred expenditure of Rs 21,874,027 on salary and non salary components during Financial Year 2012-13 in cash instead of payments through Cheques in violation of aforementioned rules. Hence, disbursements through cash, actual payments to the concerned could not be verified and chances of misappropriation could not be ruled out. Actual payee receipts of the expenditure were also not available on record. Detail is as under:

S.No	Source of Fund	Salary expenditure (Rs)	Non Salary expenditure (Rs)	Total expenditure (Rs)
01	Local fund	8,644,611	6,727,763	15,372,374
02	PLA/SDA	31,914,61	3,310,192	6,501,653
Total		11,836,072	10,037,955	21,874,027

Audit observed that cash disbursements were violation of rules, which resulted in irregular payments.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends to fix responsibility on the persons at fault for violation of relevant rules in making payments through cash instead of payments through Cheques.

AP # 50 (2012-13)

**1.2.3.2. Irregular execution of works through project committees-
Rs 10.512 million**

According to Government of Khyber Pakhtunkhwa Establishment and Administration Department (Cabinet Wing) letter NO.SOC (E and AD)27-211/2009 dated 12.02.2009, “the following MPAs funds may either be distributed /utilized through project committees or departmental authorities”

1. TKPP/TSP
2. Tobacco Cess
3. Hydel share
4. Special package
5. 10 % of District Share of CMD
6. 50% of District share of FMD

TMO Alpuri spent Rs 10,512,500 on execution of 31 developmental schemes out of 30% ADP funds during Financial Year 2012-13. Audit observed that:

- (i) The schemes were executed through project committees instead of contractors in violation of criteria referred to above.
- (ii) Administrative Approval was issued under the signature of the TMO whereas Deputy Commissioner was competent to issue the Administrative Approval as per provision of Delegation of Powers under the Financial Rules and the Powers of Re-Appropriation Rules- 2001.
- (iii) The schemes were also not approved by DDC/TDC.

Audit observed that schemes executed through project committees were violation of rules, which resulted in irregular expenditure.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends investigation and action against the person(s) at fault.

AP # 60 (2012-13)

1.2.3.3 Loss to Government due to non deduction of income tax in developmental schemes – Rs 9.960 million

According to Finance Department Khyber Pakhtunkhwa letter NO.SO(Dev-II) FD/12-6/12-13 dated 20.06.2013, addressed to the Secretaries of the C and W, Irrigation, PHE and Local Government Department, the CSR includes Income Tax which is built in the item rates and the same rates are paid without adjustment of the non deductible Income Tax in the tax exempted areas resulting overpayment by the amount equal to deductible Income Tax.

TMO Alpuri executed 282 developmental schemes at estimated cost of Rs 166,007,500 through project leaders and contractors during Financial Year 2012-13 and paid Composite Scheduled Rates (CSR), which include 6% income tax. Deduction of such tax was required from the bills of the project leaders and contractors as they belong to the tax exempted area thus an extra amount of Rs 9,960,450 was paid to the project leaders and contractors. (Detail at Annexure-5).

Audit observed that non deduction of income tax was violation of rules, which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery from the concerned and action against the person(s) at fault.

AP # 54 (2012-13)

1.2.3.4 Irregular expenditure on account of CMD funds - Rs 5.00 million

According to Para 2 of Finance Department Khyber Pakhtunkhwa letter No. SO (Dev:1)FD/6050/2005-06/Special package/transfer dated 18.09.2006, DCO is DDO to draw the amount under special package from Account-IV through the DAO on simple receipt and payment be made as under:

- (i) The respective executing agency other than C and W and PHE will submit contractor's bills alongwith all relevant vouchers required for audit to the DCO for arranging payment.
- (ii) The DCO, after scrutinizing the bills for payment, will submit to the DAO on simple receipt with all relevant vouchers for issuance of Cheques.
- (iii) The DAO will issue the Cheque on the name of contactor and paid to the contractor through the DCO.
- (iv) The C&W and PHE will follow the laid down procedure/rules for the deposit works.

TMO Alpuri incurred expenditure of Rs 5,000,000 on execution of six (06) developmental schemes out of the funds of CMD during Financial Year 2012-13 in

violation of the laid down procedure referred to above. Lump sum amount was transferred by the DCO/DC to the SDA of the TMO after the issuance of Administrative Approval. The local office then issued SDA Cheques to the project leaders without processing the bills in accordance with the laid down procedure.

Audit observed that payment was a violation of rules, which resulted in irregular expenditure.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends investigation and action against the person(s) at fault.

AP # 52 (2012-13)

1.2.3.5 Unauthorized operating expenses from special grant of pay, pension and utility bills - Rs 3.087 million

According to Local Government and Rural Development Department letter NO.LG and RDD/LCB/GRANTS/TMAs/2012-13 dated 09.05.2013, special grant for financially weak TMAs was made to enable the Municipal Committees for timely clearance of Establishment Charges, Pension and Utility Bills. Similarly, according to Para 12 of the General Financial Rules Volume-I, a controlling officer must see not only that the total expenditure is kept within the limits of the authorized appropriation but also that the funds allotted to spending units are expended in the public interest and upon objects for which the money was provided.

TMO Alpuri received special grant amounting to Rs 5,500,000 for clearance of establishment, pension charges and utility bills, out of which Rs 2,284,888 were spent on account of TA, POL, Repair of vehicle, charcoal, publicity and advertisement, audit fee and other expenditure in violation of aforementioned rules during 2012-13. Audit held that special grant was given to the TMA as financial aid for clearance of establishment charges, pension and utility bills only and expenditure on other heads was unauthorized and without approval of Competent Authority.

Similarly, an expenditure of Rs 802, 426 was incurred out of the developmental funds on account of non-developmental expenditure i.e. pension contribution, group insurance and 2% LCB share, which was an unjustified charge on the developmental funds in violation of the aforementioned rules. (Detail at Annexure-6).

Audit observed that unauthorized expenditure was weak financial controls, which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends investigation besides fixing responsibility on the person(s) at fault.

AP # 62 (2012-13)

1.2.3.6 Loss due to unauthorized drawl of POL– Rs 2.482 million

According to Government of Khyber Pakhtunkhwa, Local Government Department, Deputy Secretary (Admn) LCB letter NO.AO.III/LG/LCB/2-6/2006 dated 12.10.2006; the following ceiling for consumption of POL of official vehicles was fixed to cover the duty within the District.

S.No	Category of TMA	POL ceilings (in liters)			
		Tehsil Nazim	TMO	TO(I)/TO®	Others
01	A	300	250	200	100
02	B	250	200	150	---
03	C	200	150	100	---

TMO Alpuri spent Rs 2,417,217 on account of POL during Financial Year 2012-13. Audit observed that:

1. POL amounting to Rs 1,153,469 was drawn by the TMO and TOI in excess of their permissible limits.
2. POL of Rs 529,340 was drawn by the TMO during the period of holidays, which was unjustified and needs clarification.
3. Actual incurrence of the expenditure of Rs 168,555 was doubtful as two same bills No.377 and 388 of Bakht Nawab Khwazakhela Filling Station, for the official vehicle No. A1212 were passed twice for the months of 08, 09, 11 and 12.2012 for Rs 81,184, Rs 88,009, Rs 84,168 and Rs 84,387 respectively. Hence chances of misappropriation of the amount of bills for the two months could not be ruled out.
4. Expenditure of Rs 630,300 was also doubtful due to the following reasons.
 - a. Rs 312,222 were drawn from the local fund without vouchers/demand bills. Hence chances of misappropriation could not be ruled out.
 - b. Rs 214,033 were drawn on account of polio duties which were unjustified as no detail of vehicles, authorization and schedule of polio campaign was provided.

- c. Payment of Rs 70,000 was made to Mr. Zakir Sub Engineer of TMA Puran on account of POL for his car which was unjustified and not permissible under the rules.
- d. Repair cost of Rs 33,145 was met out from the budget of the POL due to which misclassification was occurred. (Detail at Annexure-7)

Audit observed that excess and unauthorized expenditure was lack of effective financial discipline, which resulted in loss to the Council.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery from the concerned besides fixing responsibility on the person(s) at fault.

AP # 56 (2012-13)

1.2.3.7 Loss to Government due to allowing excessive rates – Rs 1.766 million

According to Finance Department Khyber Pakhtunkhwa Notification No.SO(DEV-IV)/FD/CSR/4-16/2011-12 dated 17.08.2012, CSR 2012 was notified for preparation of PC-I and execution of works in the province observing the following criteria:

- (i) The PC-Is of all new unapproved schemes shall be prepared on CSR-2012.
- (ii) The PC-Is of approved schemes but not tendered yet shall be updated for cost estimates in line with CSR-2012.

TMO Alpuri executed 112 developmental schemes of estimated cost of Rs 42.00 million during Financial Year 2012-13 out of the funds of TKPP PK-87, PK-88 and FMD and allowed Composite Schedule of Rates (CSR) 2012 instead of CSR 2009. PC-Is of the said schemes were prepared on CSR 2009 duly approved in DDC meetings held on 24.07.2012 and 15.08.2012. CSR 2012 and was notified on 17.08.2012 with effect from 01.08.2012. Neither PC-Is were revised nor DDC meetings were held for approval while payments on CSR 2012 were allowed due to which Government sustained loss of Rs 1,766,066. Abstract is as under and detail at Annexure-8 (i)-(iii).

S.No	Source of fund	Total Schemes	Allocation (Rs)	Loss (Rs)	Dates of DDC meeting	Dates of Administrative approval
01	TKPP PK-87	66	20,000,000	866,608	24.07.2012	18.08.2012
02	TKPP PK-88	41	20,000,000	809,753	24.07.2012	18.08.2012
03	FMD	5	2,000,000	89,705	15.08.2012	17.08.2012
Total		112	42,000,000	1,766,066		

Audit observed that payments were made on inadmissible rates in violation of approval which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery and action against the person(s) at fault.

AP # 53 (2012-13)

1.2.3.8 Non deduction of professional tax-Rs 1.311 million

In terms of provision of Section II of Appendix II of the Khyber Pakhtunkhwa Act No.PA/KPK/Bills/2011/34926 dated 5.7.2011, tax on profession trade, calling or employment from the Government contractors/consultants/suppliers will be levied from the year 2011-12 on all contractors/suppliers who supplied goods, commodities or rendered service to the Federation or Provincial Government or any Local Authority at the prescribed rates:

TMO Alpuri executed 282 developmental schemes of Rs 166,007,500 through project leaders and contractors and awarded 13 contracts of local fund receipts of Rs 17,893,120 to various contractors during Financial Year 2012-13 but professional tax of Rs 1,311,800 was not deducted due to which Government sustained loss. Detail at Annexure-9.

Audit observed that professional tax was not deducted due to violation of rules which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery and action against the person(s) at fault.

AP # 51 (2012-13)

1.2.3.9 Loss to Government due to non-deposit of Stamp Duty -Rs 0.609 million

i) In terms of Assistant Secretary (Stamps), Board of Revenue Khyber Pakhtunkhwa letter No.15796-889/stamps-240 Peshawar dated 29.06.2002, Schedule-1, Section 3(Stamp Duty), Article No.5, stamp duty at the prescribed rates should be deducted on execution of works.

ii) According to Rule 411(Para 16 appendix 6) and 625, of the Treasury Rules Vol.-I, all deposits must be separately paid into the treasury with challans setting forth all the particulars.

TMO Alpuri awarded 281 schemes to project leaders under District ADP, CMD, FMD, TKPP, 30% ADP and Special grant during Financial Year 2012-13 and deducted stamp duty of Rs 351,250 from the bills of the Project Leaders but the same was not deposited into Government treasury till date of audit i.e. 28.02.2013 due to which Government sustained loss. (Detail at Annexure-10) Moreover, Rs 257,950 vide PLA/SDA Cheque No. A168700 dated 28.12.2012 was drawn on account of stamp duty for the years 2011-12 and 2012-13 and paid to the Tehsil Officer Finance, as per record of cash book, for further deposit into Government treasury under the relevant head, which was not done.

Audit observed that non deposit of stamp duty was due to lack of effective financial control, which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends immediate deposit of stamp duty into Government Treasury and action against the person(s) at fault.

AP # 68 (2012-13)

1.2.4 Internal Control Weaknesses

1.2.4.1 Unauthorized payment against fake measurement – Rs 2.300 million

According to Para 209 (d) of CPWA Code, it is incumbent upon the person, responsible for measurements in the measurement book (MB), to record the correct and actual figures.

TMO Alpuri paid Rs 2,300,000 to four (04) project leaders for execution of seven (07) developmental schemes on the basis of fake measurement recorded in the Measurement Books. In 1st running bills, payments were made for HDPE pipes but in the final bills, the entire payments were made for G.I pipes only, which made the payment of entire amount as doubtful. (Detail at Annexure-11)

Audit observed that payment on the basis of fake measurement was due to ineffective internal controls, which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends investigation and action against the person(s) at fault.

AP # 63 (2012-13)

1.2.4.2 Doubtful execution of schemes– Rs 1.393 million

According to Para 209 (d) of CPWA Code, it is incumbent upon the person, responsible for measurements in the measurement book (MB), to record the correct and actual figures.

TMO Alpuri paid Rs 1,393,268 for three (03) schemes executed out of the CMD funds, which were administratively approved on 02.08.2012 for estimated cost of Rs 2,000,000. The same schemes were changed and three other schemes were administratively approved on 25.06.2013 for estimated cost of Rs 2,000,000. The local office was required to execute the revised schemes which were approved by the competent authority against the former schemes. (Detail at Annex-12)

Moreover, the final payments for execution of the former schemes were made just two days after issuance of revised AA and minutes of the DDC meetings and completion certificates were obtained even one day before the issuance of revised AA, which made the whole payment and execution of schemes as doubtful.

Audit observed doubtful execution of original schemes in violation of revised administrative approval which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends investigation and action against the person(s) at fault.

AP # 67 (2012-13)

1.2.4.3 Non recovery of income tax from the contractor of immovable property – Rs 0.525 million

As per approval of Deputy Secretary-II Local Council Board Khyber Pakhtunkhwa vide NO. AO-II/LCB/9-28/2012 dated 3.7.2012, contract of 2%

immovable property tax was awarded to Mr. Riaz Hussain for Rs 10,500,000 who was resident of District Swabi being taxable.

TMO Alpuri did not recover income tax of Rs 525,000 @5% from Mr. Riaz Hssain contractor of 2% Immovable Property Tax against the contract value of Rs 10,500,000 during 2012-13.

Audit observed that non deduction of income tax was due to lack of internal control, which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery and action against the person(s) at fault.

AP # 78 (2012-13)

1.2.4.4 Unauthorized award of contract for 5 years without approval of the competent authority and non recovery of outstanding dues – Rs 0.135 million

According to Clause 12 of the Model Terms and Conditions for contracts of Bus Stands, contracts upto Rs 100,000 shall be decided locally by the Administrators of the concerned Local Councils. Rest of the contracts for the year shall be forwarded to Local Council Board for approval of the competent authority.

TMO Alpuri awarded contract of General Bus Stand Besham for 5 years with effect from 2008-09 to 2012-13 @ 10 % increase each year at the ratio of 45:55 % of TMA and owners share without approval of the Secretary Local Council Board. The

same contract was required to be put to auction each year with a reasonable increase but not less than 15%. Moreover, outstanding amount of Rs 135,392 for the Financial Year 2008-09 was not recovered till date of audit i.e. 28.02.2014. Year wise detail is as under:

Year	Total amount (Rs)	TMA Share (Rs)	Owners share (Rs)	Recovered amount (Rs)	Outstanding amount (Rs)
01	2008-09	527,076	289,892	154,500	135,392
02	2009-10	579,783	318,882	318,882	0
03	2010-11	637,762	350,770	350,770	0
04	2011-12	701,540	385,847	385,847	0
05	2012-13	771,695	424,432	424,432	0
Total					135,392

Audit observed that unauthorized award of contract was due to weak internal controls which resulted in loss to the Council.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery and action against the person(s) at fault.

AP # 79 (2012-13)

1.2.4.5 Loss to Government due to non deduction of 3% RTA tax – Rs 0.107 million

According to Serial No. V of part-II, Terms and Conditions of the contractor circulated vide Government of KPK Local Government Department No. AO/LCB/6-11/2009 dated 12th January 2010, read with clause 4 of the contract agreement, the contractor shall be bound to pay 3% tax to TMA for onward credit to RTA.

TMO Alpuri awarded 09 contracts of General Bus Stands worth Rs 1,776,262 to various contractors during Financial Year 2012-13 but did not deduct 3% RTA tax amounting to Rs 107, 424 from the contractors for credit to RTA. (Detail at Annexure-13).

Audit observed that non collection of RTA tax was due to weak internal control, which resulted in loss to the Government.

When pointed out in February 2014, management stated that detail reply would be furnished after scrutiny of record. However, the reply was not received till finalization of this report in November 2014.

Request for the convening of the DAC meeting was made on 4th March 2014. DAC meeting could not be convened till finalization of this report.

Audit recommends recovery and action against the person(s) at fault.

AP # 80 (2012-13)

ANNEXURE

Annexure-1

Detail of MFDAC Paras

(Rs in million)

S.No	AP No.	Caption	Amount (Rs)
01	58	Irregular expenditure without sanctions of the competent authority	6.793
02	59	Unverified expenditure of POL and repair of vehicles	3.635
03	66	Overpayment due to allowing incorrect rate	0.049
04	69	Irregular execution of unapproved scheme without administrative approval and without allocation	0.220
05	70	Overpayment on account of firewood and charcoal – Doubtful payment due non acknowledgement by the recipients	0.113 0.332
06	71	Overpayment of conveyance allowance and UAA –	0.049
07	72	Excess expenditure on account of Dengue fog spray over and above the actual requirements – Misappropriation due to excess drawl over and above the available vouchers Unjustified charge of POL of irrelevant period	0.104 0.047 0.020
08	73	Irregular and unauthorized expenditure on advertising and publicity Unjustified expenditure of sign boards for Bus stands Martung and Chowga –	0.204 0.019
09	74	Irregular promotion from BPS 16 to 17 with retrospective effect and without recommendation of Departmental Promotion Committee Overpayment of Adhoc Relief Allowance 2009 in payment of arrears of pay and allowance Non deduction of income tax	0.313 0.032 0.018
10	75	Irregular payment of salaries of the staff of Zilla Council without appropriate order of the competent authority Unjustified charge on the local council on account of pension contribution	2.135 0.317

		Non deduction of income tax Rs 31,453	0.031
11	76	Irregular/unjustified and doubtful expenditure on visit of VIPs -	0.335
		Unjustified payment of room rents at Swat	0.040
		Misappropriation through overwriting/overstatements in the bills	0.014

Continued Detail of MFDAC Paras

S.No	AP No.	Name of TMA	Caption	Amount (Rs)
12	77	TMA Alpuri	Irregular and doubtful expenditure on celebration of national days -	0.326
			Unjustified expenditure on lunch of 100 persons- and overpayment of over and above the permissible limits of lunch boxes	0.131
13	81	-do-	Unverified local fund receipts -	0.115
14	82	-do-	Non deposit of self help and contingency deducted from the bills of the project leaders-	2.507
15	83	-do-	Non recovery of outstanding amount –and non recovery of accrued penalty	1.378
16	84	-do-	Irregular maintenance of service books with incorrect fixation involving recoveries	0.876
17	49	-do-	Unauthorized execution of works	00
18	57	-do-	Irregular expenditure on repair of vehicle	1.700
19	64	-do-	Unjustified payment of final bill from security account	0.911
20	65	-do-	Loss to Government due to over and above allocation	0.275
Total				23.156

Annex-2 Audit Impact Summary

S.No	Rules/System/Procedure	Audit Impact
1	According to GFR, physical verification of store/assets should be carried out once in a year.	Better safeguarding the Government assets and stock
2	According to Financial and Treasury rules all dues of the government should be correctly and promptly assessed, collected and paid into Government Treasury.	Increase in revenue collection on account of Government dues
3	According to GFR, receipts and expenditure should be reconciled.	To ensure that the departmental accounts are sufficiently accurate and render an effective Departmental control of expenditure and receipts.

TMA ALPURI, DISTRICT SHANGLA
Budget and Expenditure Summary for Financial Year 2012-13

(Rs in million)

2012-13	Budget	Expenditure	%age
Salary	14.820	14.820	40
Non Salary	9.489	9.489	26
Developmental	12.634	12.634	34
Total	36.943	36.943	
Revenue			39.932

Annex-4
(DP # 1.2.2.1)

Statement showing detail of non-production of record

S.No	Receipt		Payments		
	Date	Amount (Rs)	Cheque No	Date	Amount (Rs)
01	20.12.2012	30,000,000	A168686	26.12.2012	10,000,000
02	17.05.2013	30,000,000	A169230	12.04.2013	16,200,000
Total		60,000,000			26,200,000
Maintenance and Repair (others)				11.10.2012	125,000
Grand total					26,325,000
S.No	Name of contract				Approved cost (Rs)
01	GBS Alpuri				1,045,000
02	Transport Stand Malak khel				50,000
03	New taxation				144,000
04	Group latrines				40,000
Total					1,279,000
Grand total					27,604,000

Annex-5
(DP # 1.2.3.3)

Detail of income tax

S.No	Source of fund	No of schemes	Allocation (Rs)	Income tax @ 6% (Rs)
01	District ADP	74	24,130,000	1,447,800
02	CMD	6	5,000,000	300,000
03	FMD	5	2,000,000	120,000
04	TKPP PK-87	66	20,000,000	1,200,000
05	TKPP Pk-88	41	20,000,000	1,200,000
06	30% ADP	47	14,877,500	892,650
07	Special Grant	42	20,000,000	1,200,000
08	Special Grant (Titwalan Road)	1	60,000,000	3,600,000
Total		282	166,007,500	9,960,450

Annex-6
(DP # 1.2.3.5)

Detail of operating expenses out of grant of pay, pension and utility bills

S.No	Head of expenditure	Cheque No	Date	Amount (Rs)
01	Charcoal	A169483	24.06.2013	427,294
02	Repair of vehicle	A169509	27.06.2013	500,000
03	TA/POL	A169512	27.06.2013	196,000
04	Misc. contingency	A169514	27.06.2013	172,772
05	POL/TA	A169511	27.06.2013	44,850
06	POL/TA	A169508	27.06.2013	36,450
07	Advertisement charges	A169409	27.05.2013	68,366
08	Publicity and Advertisement (Sign boards of Bus stands)	A169410	27.05.2013	119,700
09	Share of land owners of Bus stand Aloch	A169413	05.06.2013	197,400
10	Audit fee (Director Local fund)	A169436	24.06.2013	522,056
Total				2,284,888
08	Pension contribution, 2% LCB share and Group insurance	A071483	17.09.2012	550,992
09	Pension contribution of non PUGF staff	A168694	26.12.2012	251,434
Total				802,426
Grand Total				3,087,314

Annex-7 (i)
(DP # 1.2.3.6)

Detail of POL drawn in excess of the permissible limit

S.No	Vehicle of TMO							Vehicle of TOI						
	Month	Total amount (Rs)	POL used (in liters)	POL allowed (in liters)	Excess (in liters)	Average rate per liter (Rs)	Amount (Rs)	Month	Total amount (Rs)	POL used (in liters)	POL allowed (in liters)	Excess (in liters)	Average rate per liter (Rs)	Amount (Rs)
01	07.2012	81,184	803	200	603	101.10	60,963	07.2012	43,910	434	150	284	101.10	28,712
02	08.2012	88,009	823	200	623	106.9	66,598	08.2012	40,510	378	150	228	106.9	24,373
03	09.2012	83,490	711	200	511	117.4	59,991	09.2012	33,830	288	150	138	117.4	16,201
04	10.2012	84,168	721	200	521	116.7	60,800	10.2012	38,386	328	150	178	116.7	20,772
05	11.2012	84,387	725	200	525	116.3	61,057	11.2012	37,375	321	150	171	116.3	19,887
06	12.2012	84,080	736	200	536	114.2	61,211	12.2012	41,650	364	150	214	114.2	24,438
07	01.2013	82,698	728	200	528	113.5	59,928	01.2013	36,729	323	150	173	113.5	19,635

Continue		Detail of POL drawn in excess of the permissible limit													
S.No	Vehicle of TMO							Vehicle of TOI							
	Month	Total amount (Rs)	POL used (in liters)	POL allowed (in liters)	Excess (in liters)	Average rate per liter (Rs)	Amount (Rs)	Month	Total amount (Rs)	POL used (in liters)	POL allowed (in liters)	Excess (in liters)	Average rate per liter (Rs)	Amount (Rs)	
08	02.2013	84,059	740	200	540	113.5	61,290	02.2013	70,885	624	150	474	113.5	53,799	
09	03.2013	103,442	911	200	711	113.5	80,698	03.2013	13,425	118	150	0	113.5	0	
10	04.2013	94,242	856	200	656	103.4	67,830	04.2013	48,850	472	150	322	103.4	33,294	
11	05.2013	101,552	919	200	719	110.5	79,449	05.2013	50,575	457	150	307	110.5	33,923	
12	06.2013	129,500	1177	200	977	110	107,470	06.2013	67,750	615	150	465	110	51,150	
Total		1,100,811	9850	2400	7450		827,285		523,875	4722	1800	2954		326,184	
Grand total (Rs 827,285 + Rs 326,184) = Rs 1,153,469															

Annex-7 (ii)
(DP # 1.2.3.6)

Detail of POL drawn in holidays (Saturdays and Sundays)- Vehicle of TMO 1212:

S.No	Month	Cheque No	Date	Amount (Rs)	Dates of holidays	Days	Total per month	Rate (Rs)	Amount (Rs)	Remarks
01	07.2012	61396542	03.08.2012	81,184	1,7,14,15,21,22,28 and 29	08	432	101.1	43,675	-
02	08.2012	61396550	05.09.2012	88,009	5,12,19 and 26	04	203	110.1	22,350	-
03	09.2012	61396556	01.10.2012	83,490	1,8,29 and 30	04	170	117.40	19,958	-
04	10.2012	61396559	07.11.2012	84,168	6,13,20 and 27	04	147	117.50	17,272	-
05	11.2012	61396564	05.12.2012	84,387	3,11,18 and 24	04	244	117.50	28,670	-
06	12.2012	61396569	28.12.2012	84,080	1,15,22,25 and 29	05	277	114.50	31,716	-
07	01.2013	61396577	13.02.2013	82,698	5,13 and 20	03	182	113.60	20,675	-
08	02.2013	61396582	22.03.2013	84,059	3,5,10,16 and 23	05	259	113.60	29,422	-

Continue	Detail of POL drawn in holidays (Saturdays and Sundays)- Vehicle of TMO 1212:									
S.No	Month	Cheque No	Date	Amount (Rs)	Dates of holidays	Days	Total per month (in liters)	Rate (Rs)	Amount (Rs)	Remarks
09	03.2013	61396586	03.04.2013	103,442	2,9,10,17 and 31	05	312	113.60	35,443	-
10	04.2013	61396591	03.05.2013	94,242	Nil (no bill and vouchers)	05	250	113.6	28,400	No vouchers available. 5 days at an average
11	05.2013	61396594	06.06.2013	101,552	4,5,11,19 and 25	05	278	110.5	30,719	-
12	06.2013	A169512	27.06.2013	129,500	Nil (no bill and vouchers)	05	300	110.5	33,150	No vouchers available. 5 days at an

											average
				1,100,811			57	3,054		341,450	

Annex-7 (iii)
(DP # 1.2.3.6)

Detail of POL drawn in holidays (Saturdays and Sundays)- Other vehicles

S#	Cheque No	Date	Amount (Rs)	Vehicle No	User	POL of holidays	Days	POL in liters	Rate (Rs)	Amount (Rs)	Remarks
01	61396542	03.08.2012	22,240	A006	TOI	1,7 and 29.07.2012	03	72	106.10	7,639	-
02	61396542	03.08.2012	21,670	1043	TOI	07.07.2012	01	20	100	2,000	-
03	61396542	03.08.2012	25,100	APL 009		14.07.2012	01	13	110	1,500	-
04	61396550	05.09.2012	14,040	APL 009		7 and 11.07.2012	02	37	105	3,670	-
05	61396550	05.09.2012	22,785	A006	TOI	11,18 and 25.08.2012	03	67	98.70	6,612	-
06	61396556	01.10.2012	14,000	APL 009		09.09.2012	01	30	100	3,000	-
07	61396559	07.11.2012	20,136	A006	TOI	06,07 and 14 10.2012	03	92	104	9,568	-

Continue												
Detail of POL drawn in holidays (Saturdays and Sundays)- Other vehicles												
S.No	Cheque No	Date	Amount (Rs)	Vehicle No	User	POL of holidays	Days	POL in liters	Rate (Rs)	Amount (Rs)	Remarks	
08	61396559	07.11.2012	39,216	APL 009		02.09.2012 and 14.10.2012	02	34	114.6	3,898	-	
09	61396564	05.12.2012	24,571	APL 009		18.11.2012 and 02.12.2012	02	38.77	114	4,500	-	
10	61396564	05.12.2012	25,811	APL 009		21.10.2012 and 11.11.2012	02	35	116	4,060	-	
11	61396564	05.12.2012	18,900	A006	TOI	10, 17.11.2012 and 01.12.2012	03	77.45	104	8,054	-	
12	61396571	31.12.2012	28,425	APL 009		15,16 and 25.12.2012	03	57	114	6,499	-	
Total up to 31.12.2012			276,894								60,998	-
13	A167513	28.06.2013	20,850	APL 009		25.05.2013	01	36.19	110.50	4,000	-	
14	A167511	27.06.2013	19,850	1044		22.06.2013	01	27.12	110.50	3,000	-	
Total from PLA/SDA			40,700								7,000	-
15	61396577	13.02.2013	16,347	Fire brigade		27.01.2013	01	70.92	115	8,155	-	
16	61396577	13.02.2013	19,000	A006	TOI	6 and 19.01.2013	02	65	111.40	7,241	-	

17	61396577	13.02.2013	24,140	APL 009		5 and 26.01.2013	02	74	113.80	8,421	-
18	61396588	11.03.2013	25,750	APL 009		25.02.2013	01	37.59	-	4,000	-
19	61396582	22.03.2013	21,160	A006	TOI	17.02.2013 and 09 and 16.03.2013	03	107	104.50	11,131	-
20	61396586	03.04.2013	6,700	Polio duty	Polio duty	16 and 17.03.2013	02	-	-	5,500	Polio duty
21	61396586	03.04.2013	9,000	Zakir Hussain	Zakir Hussain	15.09.2012	01	29.15	102.90	3,000	POL of personal car of Mr. Zakir Hussain Sub Engineer TMA Puran
22	61396586	03.04.2013	11,000	Zakir Hussain	Zakir Hussain	24.02.2013	01	-	-	6,000	
23	61396586	03.04.2013	11,000	Zakir Hussain	Zakir Hussain	9 and 30.03.2013	02	-	-	5,000	
24	61396586	03.04.2013	8,000	Zakir Hussain	Zakir Hussain	14.07.2012 and 26.08.2012	02	-	-	2,000	
25	61396591	03.05.2013	19,590	1043	TOI	13,18,20,21 and 28.04.2013	05	-	-	14,570	-

Continue											
Detail of POL drawn in holidays (Saturdays and Sundays)- Other vehicles											
S.No	Cheque No	Date	Amount (Rs)	Vehicle No	User	POL of holidays	Days	POL in liters	Rate (Rs)	Amount (Rs)	Remarks
26	61396591	03.05.2013	8,500	APL 009		13.04.2013	01	22.12	113	2,500	-
27	61396591	03.05.2013	12,500	APL 009		6 and 7.4.2013	02	67	110	7,370	-
28	61396591	03.05.2013	22,500	Fire Brigade - 1111		31.03.2013 and 20.04.2013	02	72	110.60	7,963	-
29	61396591	03.05.2013	13,100	1111		14.04.203 (repair)	01	-	-	6,350	Repair of vehicle charged to POL- Misclassification
30	61396594	06.06.2013	29,025	A006	TOI	25.05.2013	01	-	-	6,000	-
31	61396594	06.06.2013	21,550	1043	TOI	4,5 and 18.05.2013	03	-	-	8,000	-
32	61396594	06.06.2013	27,238	1043	TOI	18 and 26.05.2013	02	-	-	6,641	-
Total			623,694							119,892	
Grand total			941,288							187,890	
Total POL in holidays of TMO and other vehicles (Rs 341,450 + Rs 187,890)										529,340	

Annex-7 (iv)
(DP # 1.2.3.6)

Detail of Bills of POL drawn by the TMO and TOI from the same filling stations during the whole year 2012-13

S.No	Vehicle of TMO					Vehicle of Tehsil Officer Infrastructure			
	Month	Bill No.	Date	Amount (Rs)	Name of filling station	Month	Bill No	Amount (Rs)	Name of filling station
01	07.2012	377	01.08.2012	81,184	Bakht Nawab filling Station Khwaza Khela Swat	07.2012			
02	08.2012	388	01.09.2012	88,009	-do-	08.2012			
03	09.2012	397	01.10.2012	83,490	-do-	09.2012			
04	10.2012	388	02.11.2012	84,168	-do-	10.2012	601 to 605	18,250	Khurshaid Oil Agency Besham Road Dehrai

Continue									
Detail of Bills of POL drawn by the TMO and TOI from the same filling stations during the whole year 2012-13									
S.No	Vehicle of TMO	Vehicle of Tehsil Officer Infrastructure	S.No	Vehicle of TMO	Vehicle of Tehsil Officer Infrastructure	S.No	Vehicle of TMO	Vehicle of Tehsil Officer Infrastructure	S.No
	Month	Bill No.		Month	Bill No.		Month	Bill No.	
05	11.2012	377	01.12.2012	84,387	-do-	11.2012	607,614,617,618,620	18,475	-do-
06	12.2012	390	01.01.2013	84,080	-do-	12.2012	628,625,629,630,631	18000	-do-
07	01.2013	145	03.02.2013	82,698	-do-	01.2013	608,609,619,622,623	17,729	-do-
08	02.2013	146	02.03.2013	84,059	-do-	02.2013	610,611,626,612,639	17,725	-do-
09	03.2013	142	01.04.2013	103,442	-do-	03.2013	641,642, 640,638	13,425	-do-
10	04.2013	Bill not available	Nil	94,242	-do-	04.2013	633,648,656,660,661,655	29,260	-do-
11	05.2013	144	01.06.2013	101,552	-do-	05.2013	647,649,634,635,644,645,646	29,025	-do-
12	06.2013	Bill not available	Nil	129,500	-do-	06.2013	650,651,657,662,689	26,850	-do-
Total				1,100,811				188,737	
Grand total (Rs 1,100,811 + Rs 188,739) = Rs 1,289,550									
Amount of double drawal on the same demand bills i.e Bill No. 377 and 388= (Rs 84,168 + Rs 84,387) = Rs 168,555									

Annex-7 (v)
(DP # 1.2.3.6)

Abstract of overall POL

S#	Description	Amount (Rs)
1.	Vouchers not available in the file	312,222
2.	Polio duty	214,933
3.	POL of personal Car of Sub Engineer of TMA Puran	70,000
4.	Misclassification	33,145
5.	Overstatements by overwriting in the bill	2,500

Annex-8 (i)

Detail of loss due to allowing CSR 2012 instead of CSR 2009

S#	Name of scheme	Estimated cost (Rs)	Name of P/L	Item of work	Quantity (M/M ³)	Rate of CSR 2012 (Rs)	Rate of CSR 2009 (Rs)	Allowed Premium (Rs)	Total rate (Rs)	Difference (Rs)	Loss (Rs)
1	WSS Barkallay Dandai	500,000	Asadullah	25mm HDPE Pipe	3989	113.96	91.14	18.22	109.36	4.6	18,349
2	WSS Tska Dandai	500,000	Asadullah	25mm HDPE Pipe	3989	113.96	91.14	18.22	109.36	4.6	18,349
3	PCC road work dandai	500,000	M. Ali	PCC 1:2:4	79.55	5900.79	4156.4	831.28	4987.7	913	72,629
4	Shingle road Chagam	200,000	M. Ali	Excavation in shingla gravel	763.02	249.6	187.2	37.44	224.64	24.96	19,045
5	DWSS Lelai Dandai	300,000	M. Ali	25mm HDPE Pipe	2394	113.96	91.14	18.22	109.36	4.6	11,012
6	DWSS Bora Shang	500,000	Bakht Zada	25mm HDPE Pipe	3989.54	113.96	91.14	18.22	109.36	4.6	18,351
7	PCC road Drub Kozbat	500,000	Bakht Zada	PCC 1:2:4	79.32	5900.79	4156.4	831.28	4987.7	913	72,419
8	DWSS Shang	300,000	Musafir Zada	25mm HDPE Pipe	2394	113.96	91.14	18.22	109.36	4.6	11,012
9	Shingle road Chagam	500,000	Musafir Zada	25mm HDPE Pipe	3189	113.96	91.14	18.22	109.36	4.6	18,351
10	PCC road Bar khar serore	200,000	Musafir Zada	PCC 1:2:4	31.46	5900.79	4156.4	831.28	4987.7	913	28,722
11	DWSS Kozbat kot sha	200,000	Fazal Malik	1/2 inch G.I.pipe	1058	171.88	136.16	27.23	163.392	8.48	8,971
12	DWSS Chambar Shang	200,000	Fazal Malik	32 mm HDPE	1380	131.77	123.67	24.73	148.4	16.63	-22,954
13	DWSS Serai koz kana	300,000	Fazal Malik	25mm HDPE	2395	113.96	91.14	18.22	109.36	4.6	11,017
14	DWSS koz kana	300,000	Fazal Malik	25mm HDPE Pipe	2722	113.96	91.14	18.22	109.36	4.6	12,521

Continue											
Detail of loss due to allowing CSR 2012 instead of CSR 2009											
S. No	Name of scheme	Estimated cost (Rs)	name of project leader	Item of work	Quantity (M/M3)	Rate of CSR 2012 (Rs)	Rate of CSR 2009 (Rs)	Allowed Premium (Rs)	Total rate (Rs)	Difference (Rs)	Loss (Rs)
15	PCC road serai maira	500,000	Niaz zada	PCC 1:2:4	83.55	5900.79	4156.4	831.28	4987.7	913	76,281
16	PCC road paplai maira	500,000	Niaz zada	PCC 1:2:4	80.54	5900.79	4156.4	831.28	4987.7	913	73,533
17	PCc road maira proper	500,000	Amjad ali khan	PCC 1:2:4	80.32	5900.79	4156.4	831.28	4987.7	913	73,332
18	DWSS Bara maira	300,000	Amjad ali khan	25mm HDPE Pipe	2395	113.96	91.14	18.22	109.36	4.6	11,017
19	WSS Ranai maira	200,000	Amjad ali khan	1/2 inch G.L.pipe	528.94	171.88	136.16	27.23	163.392	8.48	4,485
	-	-		25mm HDPE Pipe	798	113.96	91.14	18.22	109.36	4.6	3,670
20	4 no WSS	500,000	Seraj Iqbal	20 mm HDPE pipe	4539	100.22	80.06	16.01	96.07	4.15	18,836
21	Shingle road Lashkar	500,000	Seraj Iqbal	Excavation in shingle gravel	1848.1	249.6	187.2	37.44	224.64	24.96	46,141
22	WSS Ranyal kalay	300,000	Nawab zada	20 mm HDPe pipe	2722	100.22	80.06	16.01	96.07	4.15	11,296
23	WSS Sasoby ranyal	200,000	Nawab zada	25mm HDPE Pipe	1596	113.96	91.14	18.22	109.36	4.6	7,341
24	WSS Sangrai Ranyal	500,000	Nawab zada	20 mm HDPE pipe	4535.55	100.22	80.06	16.01	96.07	4.15	18,822
25	WSS Kandaw Shahpur and shahpur proper	400,000	Nowsherawan	20 mm HDPe pipe	3635	100.22	80.06	16.01	96.07	4.15	15,085
26	WSS Shahtoot Shahpur	200,000	Nowsherawan	20 mm HDPe pipe	1815	100.22	80.06	16.01	96.07	4.15	7,532

27	WSS Donai Ranyal	200,000	Nowsherawan	25mm HDPE Pipe	1600	113.96	91.14	18.22	109.36	4.6	7,360
28	Kandaw Road Shahpur	200,000	Nowsherawan	Excavation in shingle gravel	751.69	249.6	187.2	37.44	224.64	24.96	18,762
Continue Detail of loss due to allowing CSR 2012 instead of CSR 2009											
S. No	Name of scheme	Estimated cost (Rs)	name of project leader	Item of work	Quantity (M/M3)	Rate of CSR 2012 (Rs)	Rate of CSR 2009 (Rs)	Allowed Premium (Rs)	Total rate (Rs)	Difference (Rs)	Loss (Rs)
29	Shingla road koza Dehrai	200,000	Gul Hussain	Excavation in shingle gravel	767.97	249.6	187.2	37.44	224.64	24.96	19,168
30	4 no WSS	800,000	Gul Hussain	20 mm HDPe pipe	7260	100.22	80.06	16.01	96.07	4.15	30,129
31	4 no WSS	1,000,000	Zahir Rehman	20 mm HDPe pipe	9074	100.22	80.06	16.01	96.07	4.15	37,657
32	4 no WSS	800,000	Rehmanullah	20 mm HDPe pipe	7265	100.22	80.06	16.01	96.07	4.15	30,150
33	Shingla road manago	200,000	Rehmanullah	Excavation in shingle gravel	761.25	249.6	187.2	37.44	224.64	24.96	19,000
34	Shingle road Basi Alpuri	500,000	Sherin	Excavation in shingle gravel	2034.25	249.6	187.2	37.44	224.64	24.96	50,042
35	2 no WSS (Chakat and Shaga Banda	400,000	Noor Shaid	25mm HDPE Pipe	3196	113.96	91.14	18.22	109.36	4.6	14,701
36	2 no WSS (Bagar kot and mulakhel)	400,000	Noor Shaid	20 mm HDPe pipe	3630	100.22	80.06	16.01	96.07	4.15	15,064
37	WSS Shorora mulakhel	200,000	Noor Shaid	1/2 inch G.L.pipe	1058	171.88	136.16	27.23	163.392	8.48	8971
38	WSS Konshi Besham	1,000,000	Amir Zada	40 mm HDPE Pipe	1142.38	192.58	180.97		217.16	-24.5	-27,988
				50 mm HDPE	2650	260.1	247.98		297.57	-47.5	125,875
39	Shingle Road Cheerband	500,000	Faiz	Excavation in	1842.44	249.6	187.2	37.44	224.64	24.96	45,324

			Muhammad	shingle gravel							
40	WSS Besham butyal	300,000	Gul Mukhtyar	1/2 inch G.I.pipe	1590	171.88	136.16	27.23	163.392	8.48	13,483
41	PCC road Chagam Dandai	300,000	Hakimul Aman	PCC 1:2:4	49.83	5900.79	4156.4	831.28	4987.7	913	45,495
	Total	16,600,000									866,608

Annex-8 (ii)

Detail of loss due to allowing payments on CSR 2012 instead of CSR 2009 - TKPP PK 88

S. No	Name of scheme	Estimated cost (Rs)	Name of project leader	Item of work	Quantity (M/M3)	Rate of CSR 2012 (Rs)	Rate of CSR 2009 (Rs)	Allowed Premium (Rs)	Total Rate (Rs)	Difference (Rs)	Loss (Rs)
1	Construction of Chowga Machkhanai Road	1,000,000	Jawhar Ali	Excavation in shingle gravel	3725.56	249.6	187.2	37.44	224.64	24.96	92,989
2	WSS U/C Bar Puran	1,000,000	Zulfiqar Ali	20 mm HDPE pipe	8726	100.22	80.06	16.01	96.07	4.15	36,212
				25mm HDPE Pipe	304.78	113.96	91.14	18.22	109.36	4.6	1,402
3	WSS Aloch Puran	1,000,000	Sajad Sli	20 mm HDPE pipe	8038	100.22	80.06	16.01	96.07	4.15	33,357
				25mm HDPE Pipe	914	113.96	91.14	18.22	109.36	4.6	4,204
4	WSS Martung Khas	1,000,000	Ziafat Ali	20 mm HDPE pipe	8038	100.22	80.06	16.01	96.07	4.15	35,050
				25mm HDPE Pipe	914	113.96	91.14	18.22	109.36	4.6	2,804
5	WSS Kamach Nusrat Khel	1,000,000	Sawab Khan	20 mm HDPE pipe	9072.76	100.22	80.06	16.01	96.07	4.15	37,648
6	WSS Bahlool khel	1,000,000	Farman Ali	20 mm HDPE pipe	9072.76	100.22	80.06	16.01	96.07	4.15	37,648

7	Construction of Bagyar road Aloch	1,000,000	Rehmal Ali	PCC 1:2:4	167.61	5900.79	4156.42	831.28	4987.7	913	153,028
8	Construction of Kadona Road Aloch	1,000,000	Taj Malook	Excavation in shingle gravel	3988.25	249.6	187.2	37.44	224.64	24.96	99,546
9	DWSS Chowga	500,000	Noorul Amin	20 mm HDPE pipe	4221.55	100.22	80.06	16.01	96.07	4.15	17,519
				25mm HDPE Pipe	304.28	113.96	91.14	18.22	109.36	4.6	1,398
10	DWSS Musakhel	500,000	Noorul Amin	20 mm HDPE pipe	4056.43	100.22	80.06	16.01	96.07	4.15	16,833

Continue

Detail of loss due to allowing CSR 2012 instead of CSR 2009

S. No	Name of scheme	Estimated cost (Rs)	Name of project leader	Item of work	Quantity (m/M3)	Rate of CSR 2012 (Rs)	Rate of CSR 2009 (Rs)	Allowed Premium (Rs)	Total rate (Rs)	Differen- -ce (Rs)	Loss (Rs)
				25mm HDPE Pipe	457.17	113.96	91.14	18.22	109.36	4.6	2,103
11	WSS U/C Sorkol	500,000	Akhtar Ali	20 mm HDPE pipe	4266.99	100.22	80.06	16.01	96.07	4.15	17,008
				25mm HDPE Pipe	304.78	113.96	91.14	18.22	109.36	4.6	1,402
12	WSS U/C Bunerwal	500,000	Akhtar Ali	20 mm HDPE pipe	4539.5	100.22	80.06	16.01	96.07	4.15	18,838
13	Construction of PCC Ganorai Road Aloch	200000	Fazal Manan	PCC 1:2:4	34.5	5900.79	4156.42	831.28	4987.7	913	31,498
14	Construction of Bengala road	300,000	Ghafar ali	PCC 1:2:4	46.89	5900.79	4156.42	831.28	4987.7	913	42,810
15	WSS U/C Ismail khel	800,000	Amjad Ali	20 mm HDPE pipe	5684.08	100.22	80.06	16.01	96.07	4.15	23,589
				25mm HDPE Pipe	1523.92	113.96	91.14	18.22	109.36	4.6	7,010

16	WSS U/C Opal	600,000	Fazal Ahad	20 mm HDPE pipe	5443.65	100.22	80.06	16.01	96.07	4.15	22,591
17	WSS Begyar	300,000	Fazal Ahad	20 mm HDPE pipe	2721.82	100.22	80.06	16.01	96.07	4.15	11,295
18	WSS Bengalai Puran	500,000	Bahar Ali	20 mm HDPE pipe	4540	100.22	80.06	16.01	96.07	4.15	18,841
19	WSS Dunkach Chowga puran	300,000	Bahar Ali	PCC 1:2:4	47.24	5900.79	4156.42	831.28	4987.7	913	43,130
		13,000,000									809,753

Annex-8 (iii)
(DP # 1.2.3.7)

Detail of loss due to allowing payments on CSR 2012 instead of CSR 2009 - TKPP PK 87

S.No	Name of scheme	Estimated cost (Rs)	Item of work	Quantity (M)	Rate of CSR 2012 (Rs)	Rate of CSR 2009 (Rs)	Allowed Premium (Rs)	Total rate (Rs)	Difference (Rs)	Loss (Rs)
1	WSS Sheka Dehrai	500,000	1/2 inch G.I pipe	2644.66	171.88	136.16	27.23	163.392	8.48	22,426
2	WSS Sundi Puran	500,000	1/2 inch G.I pipe	2644.66	171.88	136.16	27.23	163.392	8.48	22,426
3	WSS Mutai Puran	300,000	1/2 inch G.I pipe	1586.8	171.88	136.16	27.23	163.392	8.48	13,456
4	WSS Sanila to Sundri	400,000	1/2 inch G.I pipe	2115.75	171.88	136.16	27.23	163.392	8.48	17,941
5	WSS Ragishum to Sanila	300,000	1/2 inch G.I pipe	1586.8	171.88	136.16	27.23	163.392	8.48	13,456
	Total	2,000,000								89,705

Annex-9
(DP # 1.2.3.8)

Detail of professional tax of developmental works and local fund receipts
contracts

S.No	Source of fund	No of Schemes	Allocation (Rs)	Professional tax (Rs)
01	District ADP	74	24,130,000	296,000
02	CMD	6	5,000,000	24,000
03	FMD	5	2,000,000	20,000
04	TkPP PK-87	66	20,000,000	264,000
05	TKPP Pk-88	41	20,000,000	164,000
06	30% ADP	47	14,877,500	188,000
07	Special Grant	42	20,000,000	168,000
08	Special Grant	1	60,000,000	100,000
Total		282	166,007,500	1,224,000
S.No	Name of contract	Approved cost (Rs)	Professional tax (Rs)	
01	GBS Alpuri	1,045,000	6,000	
02	GBS Besham	771,692	4,000	
03	GBS Shahpur	265,,000	3,600	
04	TS Lilawnai	105,000	3,600	
05	TS Belay Baba Dhrai	50,500	3,600	
06	TS Loanda	51,000	3,600	
07	TS Aloch	1,043,000	6,000	
08	GBS Chakisar	132,500	3,600	
09	GBS karoa	117,128	3,600	
10	2% immovable property tax	10,500,000	25,000	
11	Group latrines	144,000	3,600	
12	Prof. Tax / New taxation	40,000	3,600	
13	2 % property tax	3,629,000	18,000	
Total		17,893,120	87,800	
Grand total			1,311,800	

Annex-10
(DP # 1.2.3.9)

Detail of stamp duty deducted but not deposited into Government treasury

S.No	Source of fund	No of Schemes	Allocation (Rs)	Stamp duty (Rs)
01	District ADP	74	24,130,000	92,500
02	CMD	6	5,000,000	7500
03	FMD	5	2,000,000	6250
04	TkPP PK-87	66	20,000,000	82,500
05	TKPP Pk-88	41	20,000,000	51,250
06	30% ADP	47	14,877,500	58,750
07	Special Grant	42	20,000,000	52,500
Total		281	106,007,500	351,250
Plus: stamp duty shown deposited but neither deposit challans nor reconciliation statement available				257,950
Grand total				609,200

Annex-11
(DP # 1.2.4.1)

Detail of advance payment against fake measurement

S.No	Name of scheme	1 st running bill				Final bill		
		Source of fund	Description	Quantity (in meters)	Amount (Rs)	Description	Quantity (in meters)	Amount (Rs)
01	WSS Besham Butyal	TKPP PK-87	HDPE Pipes	1196	150,000	G.I pipes	1590	200,000
		TKPP PK-87	G.I pipes	794	150,000			
03	WSS Sheka Dehrai Puran	FMD	20 mm HDPE pipes	4535.55	500,000	½ inch dia G.I. pipes	2644.66	500,000
04	WSS Gundi Puran	FMD	20 mm HDPE pipes	4535.55	500,000	½ inch dia G.I. pipes	2644.66	500,000
05	DWSS Mutai Puran	FMD	20 mm HDPE pipes	2721.35	300,000	½ inch dia G.I. pipes	1586.8	300,000
06	DWSS Sanila to Sundvi	FMD	20 mm HDPE pipes	3628.5	400,000	½ inch dia G.I. pipes	2115.75	400,000
07	DWSS Ragishoom to Sanila	FMD	20 mm HDPE pipes	2721.35	300,000	½ inch dia G.I. pipes	1586.8	300,000
				Total	2,300,000			2,300,000

Annex-12
(DP # 1.2.4.2)

Detail of payments made on original schemes instead of changed schemes

S.No	Schemes as per original Administrative Approval		Schemes as per revised Administrative Approval		Amount paid on original schemes (Rs)	Cheque No and date
	Name of scheme	Estimated cost (Rs)	Name of scheme	Estimated cost (Rs)		
01	Construction/Installation of Hand pumps chowga Ismail Khel	1,000,000	Construction/Installation of Hand pumps Bar Puran Phase-II	1,000,000	710,580	071498 dated 25.09.2012
02	Construction/Installation of Hand pumps Musa Khel	500,000	Construction/Installation of Hand pumps Koz Puran	500,000	682,688	071495 dated 25.09.2012
03	Construction /Installation of Hand pump /Open well Kabalgram	500,000	Construction/Installation of Hand pumps Makhozai	500,000		
Total		2,000,000		2,000,000	1,393,268	

Annex-13
(DP # 1.2.4.5)

Detail of RTA tax not collected by the TMA

S.No	Name of GBS	Approved amount (Rs)	3% tax (Rs)
01	General Bus Stand Alpuri	1,045,000	31,350
02	General Bus Stand Besham	771,692	23,151
03	General Bus Stand Shahpur	265,000	7,950
04	Transport Stand Lilawnai	105,000	3,150
05	Transport Stand Belay Baba Dhrai	50,500	1,515
06	Transport Stand Loanda	51,000	1,530
07	Transport Stand Aloch	1,043,000	31,290
08	General Bus Stand Chakisar	132,500	3,975
09	General Bus Stand karoa	117,128	3,513
Total		3,580,120	107,424